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| Meeting Title |

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| 2022/5/25 | 7:00 PM | Internet |

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| Meeting called by | Fang Sen |
| Type of meeting | Mini-working session |
| Facilitator | Fang Sen |
| Note taker | Zhu He |
| Timekeeper | Xia Enze |
| Attendees | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |

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| Agenda Topic 1 |

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| 25 mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | We discussed the concept of 5G, and its characteristics |
| Conclusions | The main features of 5G are fast speed and small delay |

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| Action Items | Person Responsible | Deadline |
| Collecting information related to 5G | Zhao Jiawei | 2022/5/25 |
| Collation of 5G features and information gathered | Xia Enze | 2022/5/25 |

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| Agenda Topic 2 |

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| 20mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | Choose a web design template |
| Conclusions | Working together to choose a suitable template for our wiki page |

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| Action Items | Person Responsible | Deadline |
| Collection of templates | Everyone | 2022/5/25 |
| Filtering of templates | Everyone | 2022/5/25 |

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| Agenda Topic 3 |

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| 25mins | Fang Sen, Zhu He, Xia Enze, Zhao Jiawei |
| Discussion | How to edit our wiki pages |
| Conclusions | Choose Freedom as our tool |

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| Action Items | Person Responsible | Deadline |
| Learn about web editing | Everyone | 2022/5/25 |
| Find some tips for editing web pages | Everyone | 2022/5/24 |